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15 June 2026

Mr Mark Granby
Johnson Street
Radcliffe
Bury
M26 1AW

Dear governor/trustee

Inspection of St John's Church of England Primary School, Radcliffe

I am writing on behalf of His Majesty's Chief Inspector of Education, Children's Services and Skills to confirm that a full inspection of St John's Church of England Primary School, Radcliffe, under section 5 of the Education Act 2005 (as amended), will take place on 16 June 2026 to 17 June 2026.

This inspection will be carried out in line with Ofsted's [School inspection: toolkit, operating guide and information document](#). I will be leading the inspection and will be accompanied by two inspectors on days one and two.

As governors /trustees, your oversight plays an important role in shaping the quality of education and care that pupils receive. Inspectors are always keen to understand how governance supports and challenges senior leaders and also how your work contributes to securing positive outcomes for pupils.

I would therefore very much welcome the opportunity to speak with you, as chair of the board of governors/trustees, along with other relevant governors or trustees. These conversations will take place without school or trust leaders present, except where leaders are also a governor/trustee or there are exceptional circumstances that have been discussed with me.

At the end of the inspection there will be a final feedback meeting, to which you and other governors/trustees should attend. The clerk to governors/trustees may also attend to take notes. I will discuss arrangements for these meetings with the headteacher and/or nominee.

If there is anything specific you would like inspectors to be aware of in relation to the school or the work of governors or trustees, you are welcome to contact me directly.

If you require any adaptations in order to attend the above meetings, due to a protected characteristic, or any reasonable adjustments due to a disability, please let me know.

Gathering personal information on inspection

Inspectors will gather any personal information necessary to assist them in inspecting a school. [Our privacy policy](#) sets out what personal information we collect, what we do with it, how long we keep it and individuals' rights under data protection legislation. The contact details for Ofsted's Data Protection Officer can be found in our privacy notice.

Yours sincerely

Neil Johnson

His Majesty's Inspector