



**St John's**  
CE Primary School

# Adverse Weather Policy

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## Adverse Weather Policy

It is the policy of the school to make every effort to remain open whenever possible.

The decision to close the school either before or during the school day will be made by the Headteacher.

The school will only be closed if one or more of the following conditions apply:

1. Insufficient staff are able to come in to keep the school running safely (acceptable pupil:teacher Ratio).
2. Conditions on site are dangerous, taking into account the following:
  - Can pupils and staff access the school building safely?
  - Can pupils and staff be evacuated in an emergency?
  - In an emergency, could the Emergency services access the school?
  - Is the area designated for disembarkation from transport safe for pupils?
3. Conditions are considered to be, or are anticipated to later become too hazardous for travel.

Following a detailed Risk Assessment carried out by the Headteacher, if the school is to close these steps will be taken:

1. The closure will be reported to Bury Council by the Headteacher. This information will be communicated to the school community using the school texting service.
2. The media will be informed and *may* then broadcast details.
3. Parents will be alerted to the closure using the Teachers 2 Parents Texting service activated by the Head teacher.

The school will make all practicable efforts to keep parents informed as to the situation with the school during adverse weather conditions, as we appreciate that such conditions and the uncertainty places very considerable difficulties upon parents. However, parents are expected to check their text messages (named contact only) and the school website when it is clear that a closure is a possibility.

The school appreciates that during bad weather children may arrive later than normal; parents should endeavour to contact the school to let them know they are on their way if likely to be delayed. The school recognises there will be isolated instances where families are cut off, even where the clear majority of children can get into school. In such instances parents should inform the school of the circumstances of this exceptional situation, as the school has a duty to clarify the circumstances of each case so as to be able to formally authorise the absence. Parents acting on the assumption that the school would be closed without gaining confirmation, or failing to inform the school of the circumstances that prevents the child coming into school risks their child being registered as an unauthorised absence.

Where the school is officially closed, all absence is counted as authorised absence.

In the event of the school having to close during the day due to unforeseen worsening weather or similar unforeseen circumstances, parents will be contacted via text and asked to collect their child/ren. Such an early release will only be contemplated in very extreme circumstances.

In the event of snow essential pathways will be cleared and salted. Parents, children and visitors will be made aware that pathways, even where cleared, do remain dangerous. Children will also be reminded of this in worship and in class.

Before and after school opening hours parents are responsible for ensuring their children do not slide on the school playground.

In icy conditions the site supervisor will salt pedestrian pathways/access routes.

Where necessary, essential pathways will be maintained as clear as possible and salted, throughout the day.

On school days where the school is closed to pupils, the pathway will still be maintained during snow and icy weather on a daily basis by the site supervisor, so as to keep the pathways clear and prevent 'build up' of ice and snow.

During adverse weather conditions, the playground may be out of bounds to children throughout the day. This will be at the Headteacher's discretion. In extreme cases, children may be directed in/out through a different door to their usual one.